



Vendor Details Form

RSL Queensland vendors to complete the form and e-mail it directly to accountspayable@rslqld.org

New Vendor

Existing Vendor

Legal Name

ABN

Registered Address

City / State / Country

Post Code

Contact Details

Contact Name

Contact No.

E-mail Id

Notes, if any

Bank Account Details

Bank Name

Bank Branch Address

Bank Account Name

BSB No.

Bank Account No.

Payment Terms (in days)

Note:

1. All the fields are mandatory for new vendors (except 'Notes')
2. Quote PO Nos. on all the invoices and correspondences to Finance, if provided
3. Email your invoices to accountspayable@rslqld.org